



ASLRRA / FRA DRUG & ALCOHOL (PART 219) TRAINING SEMINAR
APRIL 23-24, 2024
EMBASSY SUITES HOTEL NEW ORLEANS CONVENTION CENTER
FONTAINEBLEAU 2-4 MEETING ROOM

DRAFT DAILY AGENDA

8:30AM	TRAINING BEGINS
10:00-10:15AM	MORNING BREAK
11:30AM-12:30PM	LUNCH
2:30-3:00PM	AFTERNOON REFRESHMENT BREAK
5:00PM	END OF DAY

SEMINAR WILL COVER THE FOLLOWING:

1. What Employers Need to Know About DOT Drug and Alcohol Testing
 - Overview of the addition of Mechanical Employees
 - Plan Requirements
2. Designated Employer Representative (DER)
 - Roles/Responsibilities of a DER
 - Guidance and Best Practices for a DER
3. DHHS-Certified Drug Testing Laboratories
4. Roles and selecting a Service Agent
 - Assisting a Service Agent
5. Urine Specimen Collectors
 - BATS and STTS
 - Collection Sites
6. Collection Site Security and Integrity
7. Federal Drug Testing Custody and Control Form
8. Medical Review Officer MRO
9. Substance Abuse Professional (SAP)
10. Consortium / Third Party Administrator (C/TPA)
11. Employee and Supervisor Education and Training
 - Educational Materials for Employees
 - Signs and Symptoms Training
 - Post-Accident Determination Training
12. Types of DOT Tests
13. Employer Actions When Employees Violate the Rules
14. Refusal to Test
 - Determination
15. How Certified Employees Differ
16. Recordkeeping
17. Audit/Inspection/Investigation/Compliance Records Review